



The Commonwealth of Massachusetts
PLYMOUTH COUNTY RETIREMENT ASSOCIATION

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RETIREMENT BOARD

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Dear Member

Enclosed is an application to withdraw your funds from the Plymouth County Retirement Association.

Please read through your options then fill out **Section A** of the enclosed application completely. If you choose to rollover your funds into an IRA please obtain a letter of acceptance from the company you wish to roll the funds into. It has to state that you have an account, where they want the check sent and how they want it made payable. You can enclose it with your application or the company can fax it/send it to us directly.

Section B of the application needs to be filled out either by the Treasurer's Office or by the payroll department of the town you worked for. Once they've completed their section mail the application back to the address listed on the front of your application.

The process takes eight to ten weeks from the last time you show up on the payroll, we send out checks once a month; they are mailed out the last business day of the month.

If you have any questions please don't hesitate to call me at 508-830-1803, ext. 122.

Thank you,

Colleen Riley
Retirement Associate